PUNE INSTITUTE OF COMPUTER TECHNOLOGY
INTERNAL QUALITY ASSURANCE CELL (IQAC) -MEETING
(AY 2020-21)

Date - 12/03/2021

The online meeting of PICT IQAC is scheduled to discuss the points mentioned in the agenda below. The details of the meeting are as under:

Date: - 31st March 2021

Time: - 11.00 AM

Mode: - Microsoft Teams online meeting

All the members are requested to remain present for the online meeting, the joining link will be sent in due course of time.

Agenda:

- Confirm the minutes of the last IQAC meeting held on 20th June 2020.
- Consider and approve the Action taken report on last IQAC Meet resolutions
- Report on Quality initiatives of the IQAC
- Review the Overall progress of the academic, co-curricular, extracurricular, research activities and extension activities
- Review AQAR, Academic Audit report
- Open discussion for quality related inputs
- Any other issue with the permission of Chair

IQAC Coordinator   Principal   Director

Pune Instittute Of Computer Technology

Internal Quality Assurance Cell meeting AY 2020-21

Meeting Summary

Total Numl   20

Meeting Ti PICT IQAC MEETING AY -2020-21

Meeting St 3/31/2021, 10:34:23 AM

Meeting Er 3/31/2021, 12:43:55 PM

Full Name	Join Time	Leave Time	Duration	Email	Role
Rajendra Y	3/31/2021,	3/31/2021,	2h 9m	rgyelalwar(	Organizer
Prahlad Ku	3/31/2021,	3/31/2021,	2h 1m		Attendee
Manish Kho	3/31/2021,	3/31/2021,	1h 57m	mrkhodask	Attendee
Dr. Satish N	3/31/2021,	3/31/2021,	1h 52m	ssnarkhede	Presenter
Emani Mah	3/31/2021,	3/31/2021,	1h 52m	emreddy@	Attendee
Dr. Y. Ravir	3/31/2021,	3/31/2021,	1h 52m	yravinder@	Attendee
Navnath Ga	3/31/2021,	3/31/2021,	1h 50m	nagadade(	Attendee
Dr. Gaurav	3/31/2021,	3/31/2021,	1h 47m	gvbansod@	Attendee
Dr. Shweta	3/31/2021,	3/31/2021,	1h 47m	scdharmad	Attendee
Shyam Des	3/31/2021,	3/31/2021,	1h 48m	sbdeshmuk	Attendee
Mukta_Tak	3/31/2021,	3/31/2021,	1h 47m	mstakalika	Attendee
Jyotsna Bel	3/31/2021,	3/31/2021,	19m 10s	jbeke@pict	Attendee
Sandeep Ph	3/31/2021,	3/31/2021,	1h 43m		Attendee
E2K17103C	3/31/2021,	3/31/2021,	1h 43m	E2K17103C	Attendee
Principal, D	3/31/2021,	3/31/2021,	39m 20s	rsreemathy	Attendee
Sonali Patw	3/31/2021,	3/31/2021,	1h 41m		Attendee
\jyotsna be	3/31/2021,	3/31/2021,	1h 40m		Attendee
Sandeep Ga	3/31/2021,	3/31/2021,	1h 40m	svgaikwad(	Attendee
Mr. Gautar	3/31/2021,	3/31/2021,	56m 30s	gautamgoc	Attendee
41338_Vec	3/31/2021,	3/31/2021,	1h 36m	C2K171055	Attendee

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Internal Quality Assurance Cell (IQAC) Meeting AY 2020-21
Minutes Of Meeting

Date: 31-03-2021

Time- 11 AM
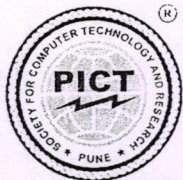
Mode: Online Ms Teams

Agenda of the meeting:

- Confirm the minutes of the last IQAC meeting.
- Approve the action taken report on the resolutions made during the last IQAC meeting.
- Review the Overall progress of the academic, co-curricular, extracurricular, research, and extension activities.
- Review AQAR & Academic audit report.
- Open discussion for quality related inputs
- Any other issues with the permission of Chair

The meeting of the Internal Quality Assurance Cell (IQAC) was held online on Wednesday, 31st March 2021 at 11.00 AM through Microsoft Office Teams.

The Following members were present :

1. Dr. P.T. Kulkarni -IQAC Chairperson (Director)
2. Dr. R. Sreemathy- I/C Principal
3. Prof. R. G. Yelalwar – IQAC Coordinator
4. Mr. Gautam Godse - Member (Industry)
5. Dr. Sandeep Pathak - Member (Alumni)
6. Ms. Sonali Patwe - Member (Alumni)
7. Prof. M. S.Taklikar- Member (HoCD)
8. Dr. S. V. Gaikwad - Member (HoED)
9. Dr. A. M. Bagade - Member (HoDIT)
10. Prof. E. M. Reddy- Member (HoDFE)

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11. Dr. S. S. Narkhede – Member (TPO)

12. Dr.Y. Ravinder- Member (NAAC/NBA Coordinator)

13. Dr. S. C. Dharmadhikari - Member (Academic Heads)

14. Dr. G. V. Bansod - Member (Faculty)

15. Prof. M. R. Khodaskar - Member (Faculty)

16. Prof. A. A. Gadade- Member (Faculty)

17. Mrs. J. A. Beke -Member (Library)

18. Mr. Abhishek Rathore - Member (Student)

19. Mr.Vedant Joshi- Member (Student)

The following members were granted leave of absence

1. Mr. Sanjeev Tamboli - Member (Industry)
2. Mr. B. L. Abhale – Member (Alumni)
3. Prof. K. C.Waghmare - Member (Faculty)

IQAC Coordinator, Prof. R. G. Yelalwar welcomed all the members present, to the meeting and briefed about the action planned and status of the activities during AY 2020-21. He also presented the overall progress of various activities carried out at the institution level with respect to the quality indicators of the quality objective mannual, further he presented the AQAR (AY 2019-20) submission status and observations of AAA audit conducted for AY 2019-20.

The Director and IQAC chairperson , Dr. P. T. Kulkarni briefed about various ongoing activities in the campus and motivated and guided IQAC for initiating and maintaining the quality culture in the campus.

Director, suggested following points

1. To include PG students in all activities like internships, trainings, certificate courses etc.
2. Departments should identify the training required for the faculties based on their needs and requirements.

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3. It was suggested to trace all the students who are going for higher studies and clearing competative examination with the help of students registerd under " Earn and Learn" scheme.

4. Department should motivate faculty members to improve on the number of publications in reputed journals and conference proceddings.

5. To continue extention activities through online mode.

6. All domain groups should conduct weekly meeting for discussion and review.

7. Director asked Dr.Y. Ravinder whether perception can be included in the quality objective manual as a key indicator and Dr. Ravinder agreed to review on it.

Ms. Sonali Patwe (Alumni) suggested to motivate students for quality publication in Q1 and Q2 journals.

Mr. Abhishek Rathore (Student member) appricated the on going activities in the campus for student's progress. He requested to inculcate the working cultural to take interest in core domain of E&TC right from FE.

Mr. Vedant Joshi (Student member) shared his experience and requested to start students development activities from FE level only. He told to motivate FE, SE students to take part in aptitude training, Coding , Hackathon and to make use of platforms like Github etc.
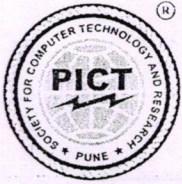
Prof. E. M. Reddy (FE HoD) briefed about the Coding activities initiated for the FE students and it is appriated by the industry members.

Prof. M. S.Takalikar (HoCD) explained the mentoring scheme which is initiated as quality initiative by the department. Here Teachers are mentoring SE and TE students for various activities like business communication lab, Code of conduct, GitHub courses, open-source courses, competitive coding, etc.

Ms. Sonali Patwe advised to create students learning passport to keep record of students participation and achievement in technical activities from FE to BE along with CV.

Dr. S. S. Narkhede (TPO) briefed about the placement activities and overall progress in quality of placement and it was appretiated by the Alumnia and Industry members.

Dr. G.V. Bansod(Faculty) briefed about industry on campus activities and he requested all HoD's to motivate students to participate in Industry on campus activities.

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Dr. Sandeep Pathak (Alumni), appretiated the improvement in the quality of placement, department activities and suggested to target the upcoming treands in green technologies like Electric vehicles , Solar energy etc. for E&TC students.

Prof. R.G.Yelalwar proposed vote of thanks, expressed his gratitude to all the members for their valuable suggestions, continuous contribution in over all progress of the institute. Finally, with the permission of the chair, he concluded the meeting.
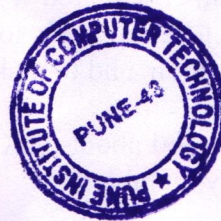
R.G.Yelalwar   Dr.R. S. Sreemathy   Dr. P.T. Kulkarni

IQAC Coordinator   I/C Principal.PICT   Director. PICT

Director
I/c Principal   SCTR's Pune Institute of Computer Technology
SCTR's Pune Institute of Computer Technology

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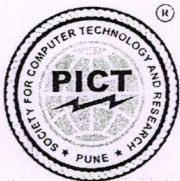# PUNE INSTITUTE OF COMPUTER TECHNOLOGY
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Internal Quality Assurance Cell
Compliance Report for IQAC Meeting held on 31st March 2021

Sr. No	Points discussed and suggestions made	Action taken
1	To include PG students in all activities like internships, trainings, certificate courses etc.	- All department have successfully carried out various activities like AmCAT Test, Aptitude test for PG students. - Session on "Mental Health Awareness" during Covid19 for well grooming of PG students were conducted. - iPGCON paper presentation conference was organized by IT department. - Induction program was conducted for ME Comp 1st year students. - PG Students got internship at SAS R&D India Pvt. Ltd. Pune and Philips India Ltd. Pune. - Refresher program on Python was conducted for ME 1st year students. - PG students are motivated to attend Coursera and NPTEL courses. - Employability enhancement training was conducted. - E&TC department has decided to conduct certificate course for ME students. - Departments are motivating PG students for sponsored projects. - It is decided to conduct awareness and preparatory sessions for internships to all PG students.
2	Departments should identify the training required for the faculties based on their needs and requirements.	- Various domains/subjects are identified at department level for faculty training based on needs and requirements and communicate to the Dean Academics who in turn will facilitate the conduction of FDP either common to all or individual departments based on requirements - Some of the subjects identified include IPR, writing research proposals, writing technical papers, Data science, Machine Learning, IoT, Cyber security, AI, Distributed systems, Innovative teaching methods, Communication skills, Leadership skills, Stress management and more.
3	It was suggested to trace all the students who are going for higher studies and clearing competitive examination with the help of	From current academic year students enrolled under Earn and Learn scheme have been motivated and encouraged to follow up with students who have applied for

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	students registered under "Earn and Learn" schemes	transcripts to collect the required information. • Data base will be maintained by department Alumni coordinator on the students placed through training and placement, gone for higher studies, placed after the graduation through various competitive examinations.
4	Department should motivate faculty members to improve on the number of publications in reputed journals and conference proceedings.	• Departmental committee is formed to identify the reputed journals/conference and their requiremnets, accordingly the faculty members are encouraged and guided to publish their work in these identified journals and conference. • College/Department is encouraging faculty to publish their work in reputed journals/conferences.
5	To continue extension activities through online mode	• NSS/Cultural/SWDA/Sports teams have initiated various online activities • Created an online SIG Social Awareness regarding environmental as well as social issues which includes creating of short clips on environment hazards, drug abuse etc. by IT department students. • PICT Pune Covid warrior group and many of the faculty members have actively contributed to the following acivities to help the people in need during the COVID pandemic. • Grocery Kit Distribution • Rehabilitation of the family whose house was burnt due to the cylinder blast • Donation for Covid care center. • Medical Aid to two Mucormycosis patients • Plasma Donation drive awareness • Food donation activity (Community kitchen for patient relatives) • E &TC department initiated a Vishwa Kalyan activity for extending social activities • Celebrated International day of Yoga on 21st June 2021, by organizing Yoga session of Mrs. Savita Verma (Yoga & Spiritual Therapist, Yog-With-Savita) • Organized & circulated Yoga & Pranayama session by Dr. Uttam Kelwane in association with Sports & Applied Sciences dept. (Every Monday, Wednesday & Friday during April & May 2021)
6	To motivate students for the quality publication in Q1and Q2 journal	• All project guides are instructed to motivate UG/PG students for quality journal publication on project work.
7	To motivate FE, SE students to take part in aptitude training,	• SE students are participating in aptitude training, coding competitions like Hackathon.

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	coding, Hackathon and to make use of platforms like Github etc.	• For FE students aptitude training is conducted with scheduled slots in the Time table.
8	Ms. Patwe advised to create students learning passport to keep record of students participation and achievement in technical activities from FE to BE along with CV.	• In all departments, Mentor teachers have been advised to closely monitor progress of the students on timely basis and keep their records in standard format. It has been a regular practice for last few years.

RG
12/08/2021

Dr.Y. Ravinder   Dr.R. S. Sreemathy   Dr. P.T. Kulkarni

IQAC Coordinator   I/C Principal,PICT   Director, PICT

I/c Principal   **Director**
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